

### **2019 Attestation Training**

With CROWNWeb Outreach, Communication, and Training (OCT)



# **Today's Host and Presenters**

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EQRS Business Owner



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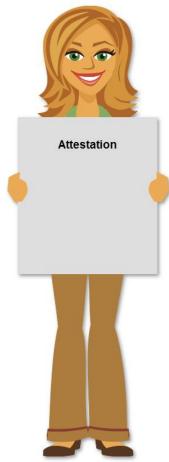




In-Center Hemodialysis Consumer Assessment of Healthcare Providers and Systems (ICH CAHPS Attestation)

### What is an Attestation?

- To affirm to be true or genuine
- To authenticate officially



Definition from the Merriam - Webster dictionary

### Which Facilities Must Attest?

Facilities that <u>treated fewer than 30 eligible patients</u> during the entire year of 2017 must attest. Only include patients that were:

- In-center hemodialysis patients
- Aged 18 years or older as of December 31, 2017
- Living as of December 31, 2017
- Admitted for 90 days or longer during calendar year 2017

### Do not include:

- Patients receiving hospice care
- Patients at a residential nursing home, other long-term care facility, or in jail or prison

### **Facilities With 30 or More Patients**

Facilities with 30 or more patients during 2017:

- Should have administered the ICH CAHPS survey performed during calendar year 2018 through a CMS certified vendor
- Should leave the attestation field blank for the ICH CAHPS attestation period that is currently running from January 1, 2019 through February 28, 2019

### **Facilities With Fewer than 30 Patients**

Facilities with fewer than 30 in-center hemodialysis patients during calendar year 2017:

- Were not required to administer the ICH CAHPS survey during calendar year 2018
- If a facility does not attest, they are considered eligible for the measure and will receive a score
- Should attest to that exemption during the attestation period that is currently running from January 1, 2019 through February 28, 2019

### To Attest or Not to Attest

Did you have 30 or more eligible patients in 2017?

Yes

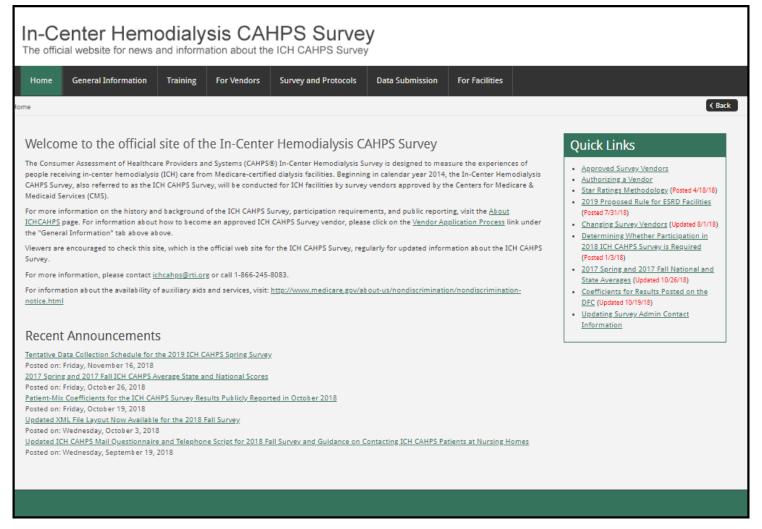
No

Conduct the ICH CAHPS survey twice in 2018

Attest by 11:59 PM ET February 28, 2019

### **ICH CAHPS Vendors**

### **ICHCAHPS.ORG**



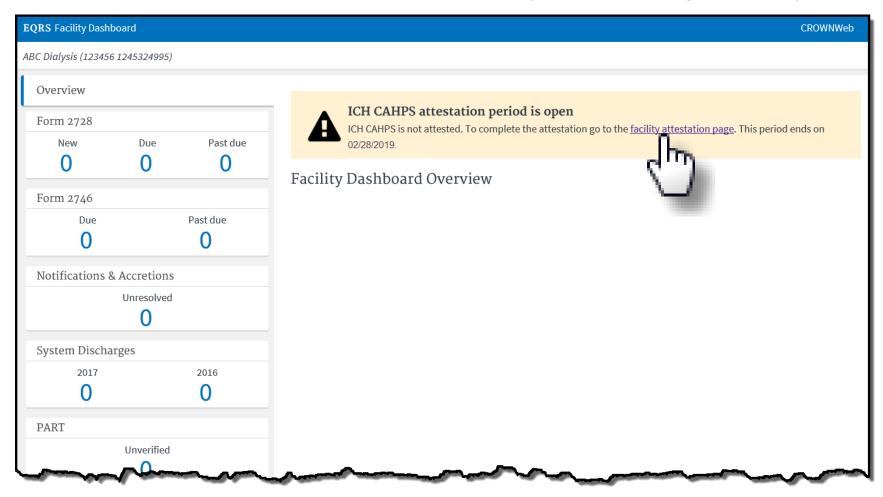
CMS Certified Vendors and additional information can be found here.



# **Submit an Attestation**

### **Attestation Period is Open**

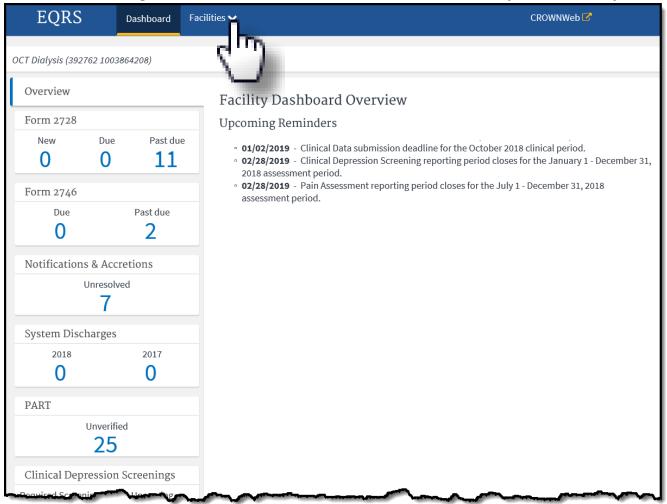
The Dashboard displays the "ICH CAHPS attestation period is open" message with a direct link to the attestation screen from January 1, 2019 through February 28, 2019.



### **Facility Dashboard Overview**

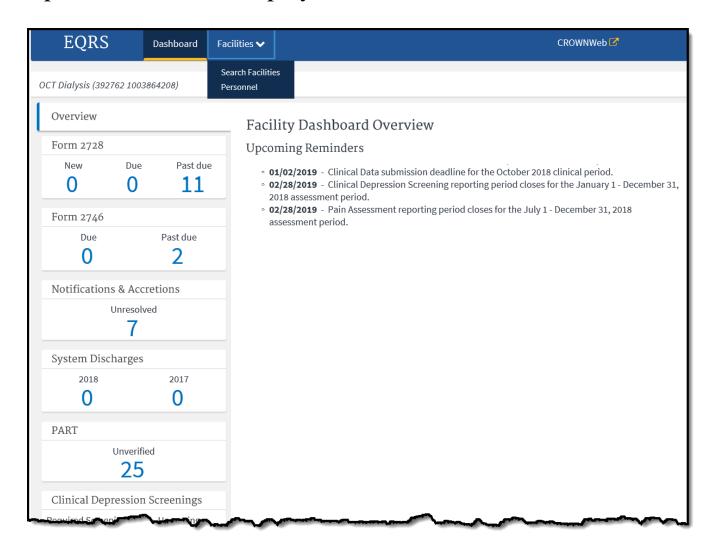
Click the Down Arrow to the right of Facilities in the menu bar.

An alternative route to the Attestation screen begins by searching for the desired facility and then clicking the Attestation link on the Facility summary screen.



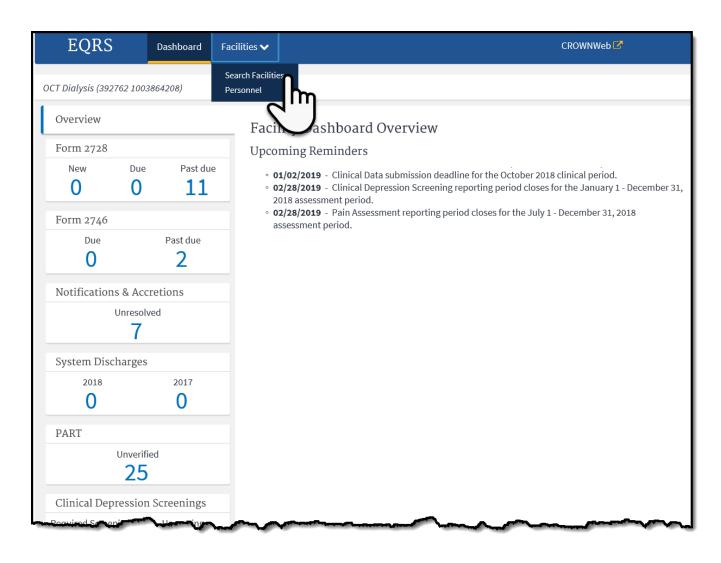
# **Facility Dashboard Overview (cont.)**

A drop down select list displays links to Search Facilities or Personnel.



## **Facilities Drop Down Select List**

#### Click the Search Facilities link.



### **Search Facilities**

The Search Facilities screen displays.

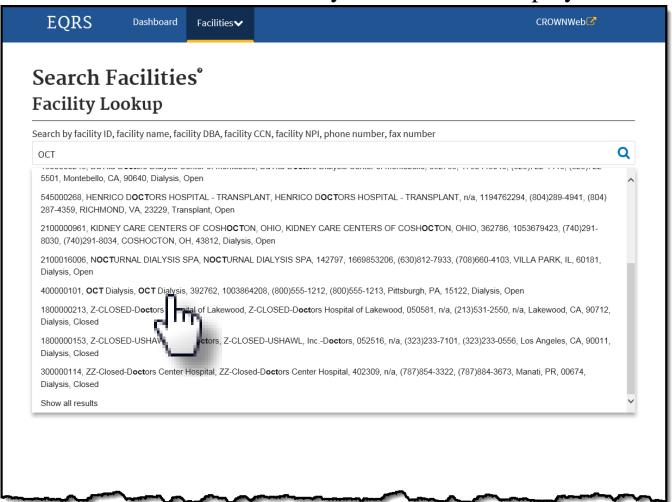


## Search Facilities (cont.)

Enter search criteria designed to find the desired facility.

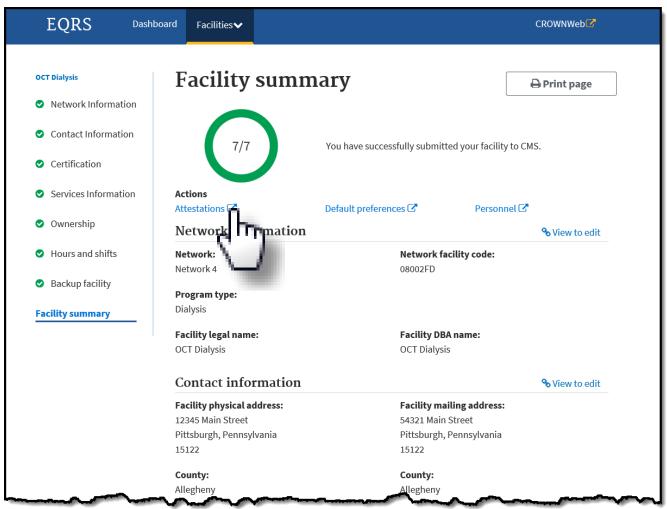
Once you have entered at least three letters, a list of facilities displays.

Click the desired facility name when it displays.



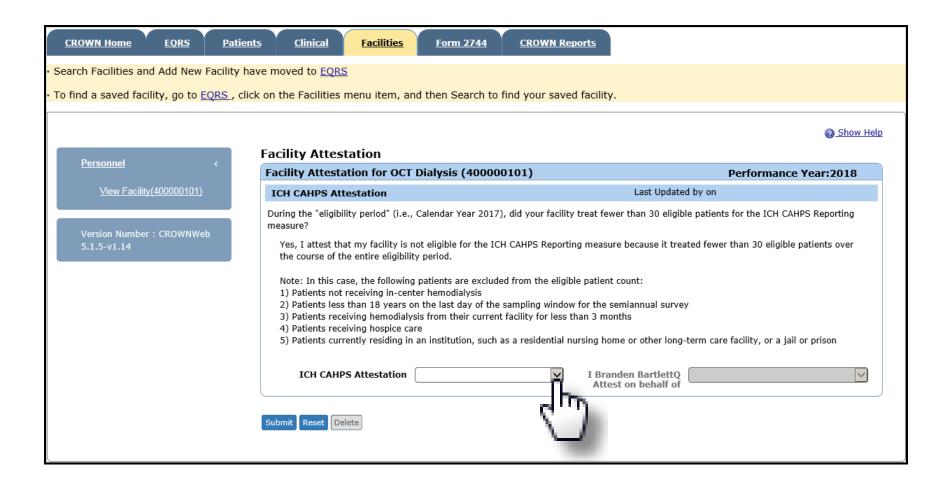
## **Facility summary**

The Facility summary screen displays. Click the Attestations link in the Actions area.

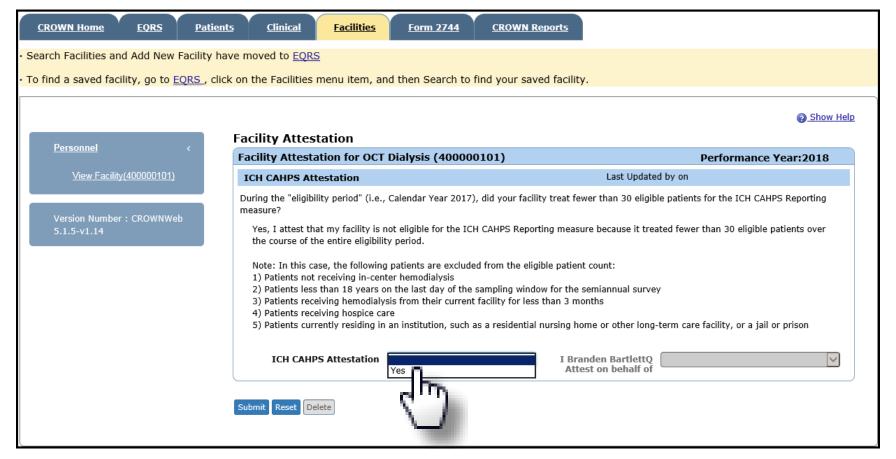


### **Facility Attestation**

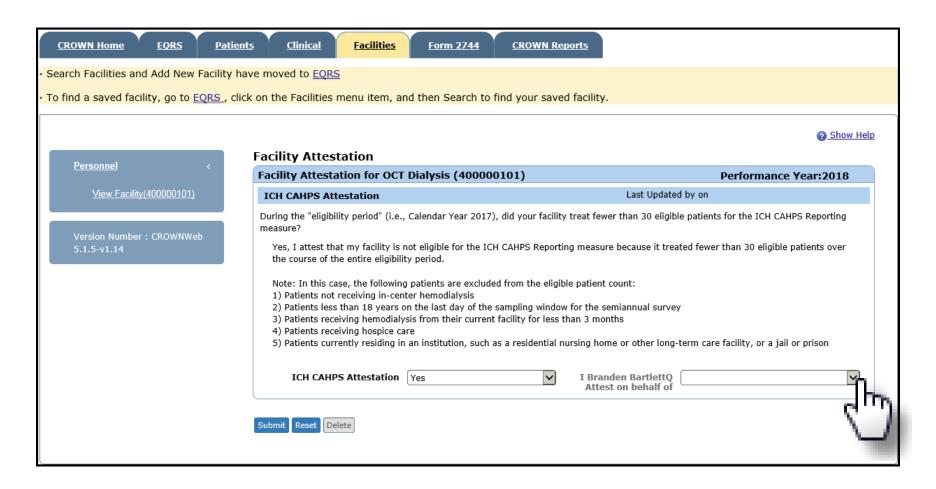
### The Facility Attestation screen displays.



Click the Down Arrow to the right of the ICH CAHPS Attestation field And then click Yes in order to attest.

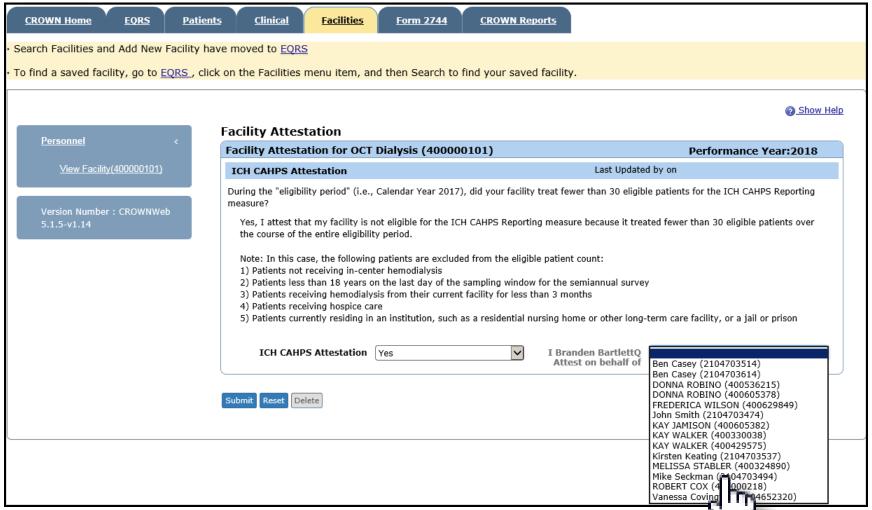


Once you have clicked Yes, the Attest on behalf of field becomes active.

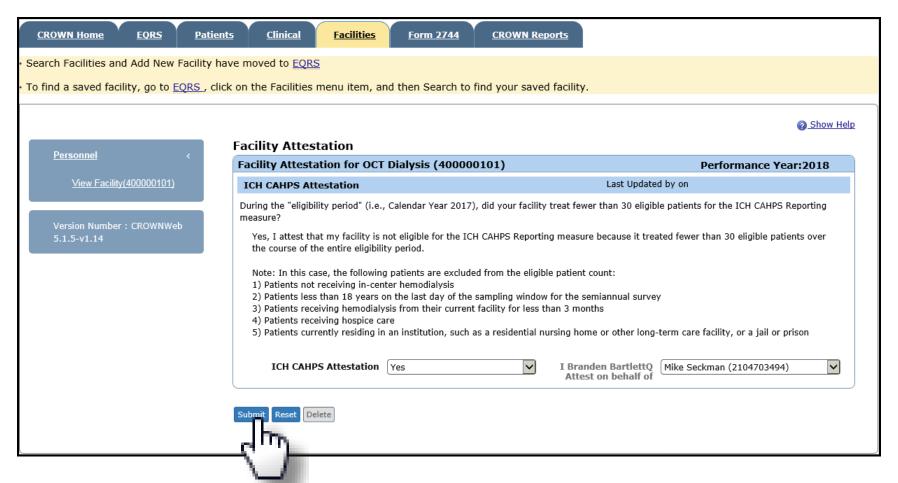


Click the Down Arrow to the right of the Attest on behalf of field.

A list of all personnel at your facility who have been entered in CROWNWeb displays.



Select the person you are attesting for from the drop down list and then click Submit.

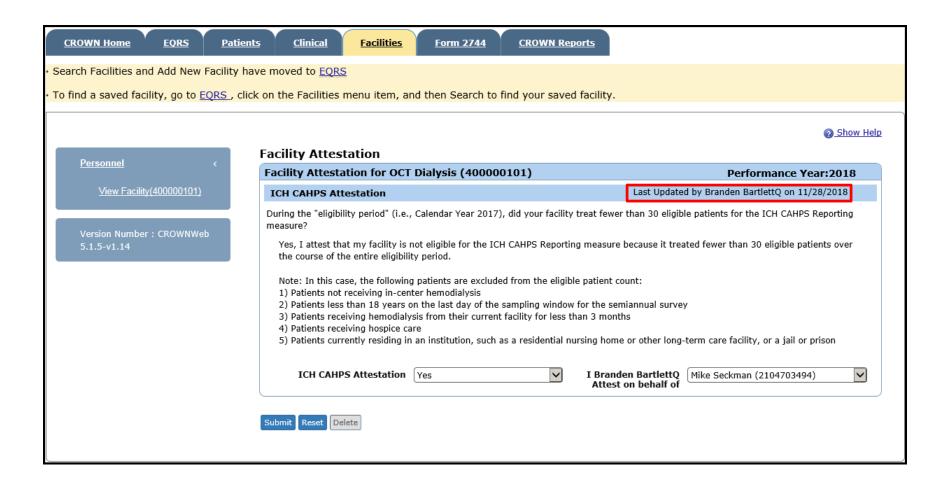


## **Popup Dialog Box**

A confirmation dialog box displays asking you to confirm your submission. Click Yes to confirm your attestation submission.



Last Updated by message displays on the Facility Attestation screen.



### **Dashboard**

Dashboard now displays a message that ICH CAHPS attestation has been submitted.



### For Further Information...

Help Me Form: <a href="http://help.MyCROWNWeb.org">http://help.MyCROWNWeb.org</a>

**QualityNet Help Desk: 1-866-288-8912** 

Website: <a href="http://www.MyCROWNWeb.org">http://www.MyCROWNWeb.org</a>

A survey will pop up in your browser when the session ends.

Complete the survey and let us know what you think and what you'd like to see in future events!