End-Stage Renal Disease Quality Incentive Program (ESRD QIP) System Preview Period Training With Outreach, Communication, and Training (OCT)

2019
Submitting Questions

Type questions in the "Q&A section, located in the top right corner of your screen. Send all Q&A questions to “All Panelists”.

Note: Some questions may require additional research. Unanswered questions may be submitted to CRAFT@MyCROWNWeb.org.
ESRD QIP Roles
Log In to the ESRD QIP System
Change Organization
Run a Report
Search for a Report
Submit a Clarification Question
Submit a Formal Inquiry
Today’s Host and Presenters

P. Nicole Crenshaw, MPA
Contract Officer’s Representative (COR)
EQRS Business Owner

Kirsten Keating
Communications Manager

Michael Seckman
Training Manager
ESRD QIP Roles
# ESRD QIP System Facility Roles

<table>
<thead>
<tr>
<th>User Role</th>
<th>Description</th>
<th>Functions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Point of Contact (POC)</td>
<td>A single user designated for each facility who is the primary POC for ESRD QIP.</td>
<td>• Submit formal inquiries, clarification questions, and systemic clarification questions</td>
</tr>
<tr>
<td></td>
<td>Note: A single user can be the Facility POC for multiple facilities.</td>
<td>• Communicate with CMS regarding formal inquiry responses</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Requests additional information</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Run Performance Score Reports (PSRs),</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Print Performance Score Certificates (PSCs), and Patient List Reports</td>
</tr>
<tr>
<td>Facility Viewer</td>
<td>All non-POC users at each facility.</td>
<td>• Run PSRs and PSCs</td>
</tr>
<tr>
<td></td>
<td>Note: A facility may have an unlimited number of Facility Viewers, but each facility must have at least one individual with this role.</td>
<td>• View CMS additional information requests</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• View formal inquiries, clarification questions, and systemic clarification questions</td>
</tr>
</tbody>
</table>

**NOTE**: These are facility SUI roles. Additional roles are available for Batch, Corporate, and Network users.
Log In to the ESRD QIP System
Disclaimer

All information contained in this presentation is fictitious.

No PHI or PII
Open your browser and go to www.QualityNet.org.
Click Log In

Click one of the two Log In links.
Choose Your QualityNet Destination

Click the Select Your QualityNet Destination arrow.
End-Stage Renal Disease Quality Reporting System

Click End-Stage Renal Disease Quality Reporting System.
Click Let’s Go.
Read the System Use Notification screen and then click I Accept.
Welcome to CMS Enterprise Portal

Enter your User ID and then click Next.

user ID: JSmith@abc.com

[Image of CMS Enterprise Portal interface with User ID field and Next button]
Password and Multi-Factor Access (MFA)

Enter your Password, select your MFA Device Type, enter your Security Code, and then click Log In.
QualityNet Secure Portal Welcome

If this is the first time you have logged in or you are not logged into the correct facility, you need to change role and scope.
Change Organization
(Role and Scope)
Click User Profile

Click the down arrow to the right of User Profile.
Click User Preferences

Click the User Preferences hyperlink.
Click the Organization Switch tab.
Click the down arrow to the right of the Change Program field.
Select EQRS Program

Click the EQRS program link.
Click the down arrow to the right of the Change Organization field.
Select an ESRD QIP Facility

Click the desired role and scope.
Click Update.
Click Yes to confirm the selection.
QualityNet Secure Portal – ESRD QIP

Confirm the desired role and scope.
Run a Report
Click My Reports

Click the down arrow to the right of My Reports in the menu bar.
Click Run Reports from the drop down list.
Click I’d Like To... Run Report(s).

Click Run Report(s).
Select Program, Category and View Reports

Select Report Program and Report Category, then click View Reports.

Select Program, Category and Report

The available reports are grouped mass program and category. If you access to a single program, your program is pre-selected, and if the category related to the selected program has a single value, then it too will be pre-selected. Choose a program, then category, and then click on VIEW REPORTS to view your report choices. Select the report you wish to run from the table below by clicking on its name.

Report Program: ESRD QIP
Report Category: Payment Year 2020

Report Category is required. Use the arrow keys to select one value from the dropdown list.

VIEW REPORTS
Select the desired Report Name, then click Continue.
Select the desired facility, Payment Year 2020, and the Report Format.
The Confirmation tab lets you know that your report request has been submitted.
Click Search Reports.

Thank you. Your report request has been submitted for processing.
Processing time may vary due to the number of current requested reports.
To run the same report with different parameters, click RUN SAME REPORT.
To run a new report, click RUN NEW REPORT.
To search and view submitted reports, click SEARCH REPORTS.
To make this report a Favorite, click SEARCH REPORTS.
To manage your Favorites, click the Favorites tab.
The Search Report(s) tab shows that the report status is pending.
Search For a Report
Click My Reports

To search for a report that has previously been requested, begin by clicking the down arrow to the right of My Reports in the menu bar.
My Reports – Search Reports

Click Search Reports in the drop down list.
I’d Like To... Search Reports

Click Search Report(s).
If the Status column has a green check mark indicating that the report has been completed, click the magnifying glass to view the report.
Download (Save) a Report

To download a completed report, click the green arrow and then click Open, Save, or Cancel.
If you click Save, select whether to Save, Save as, or Save and open the report.
Save a Report

To save a report, navigate to the desired location and then click Save.
To save a report as a Favorite, click the star.
Save Favorite

Navigate to the desired location then click Save Favorite.

<table>
<thead>
<tr>
<th>Icon</th>
<th>Action</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>![View Icon]</td>
<td>View</td>
<td>Open and view the selected report.</td>
</tr>
<tr>
<td>![Download Icon]</td>
<td>Download</td>
<td>Download and save the selected report.</td>
</tr>
<tr>
<td>![Favorite Icon]</td>
<td>Favorite</td>
<td>Mark the selected report as a favorite.</td>
</tr>
<tr>
<td>![Delete Icon]</td>
<td>Delete</td>
<td>Remove the selected report from the Search Reports screen.</td>
</tr>
</tbody>
</table>
You receive a confirmation that the favorite has been successfully saved.
Select Folder and click View Favorites

To run a favorite report, click on the Favorites tab then select the desired report.
Below is an example of a page from a Performance Score Report.

<table>
<thead>
<tr>
<th>Table 7 - Preview Performance Score Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
</tr>
<tr>
<td>----------</td>
</tr>
<tr>
<td>Health Care</td>
</tr>
<tr>
<td>ESRD Care</td>
</tr>
<tr>
<td>ICU Complications</td>
</tr>
<tr>
<td>Standardized Readmission Rate</td>
</tr>
<tr>
<td>Hospital Readmission Rate</td>
</tr>
<tr>
<td>Hospital Length of Stay</td>
</tr>
<tr>
<td>Vascular Access Type</td>
</tr>
<tr>
<td>Vascular Access Type</td>
</tr>
<tr>
<td>NDNQI Topics</td>
</tr>
<tr>
<td>Reporting Measure Domain</td>
</tr>
<tr>
<td>Acute Care Management</td>
</tr>
<tr>
<td>Chronic Care Management</td>
</tr>
<tr>
<td>Glycemic Management</td>
</tr>
<tr>
<td>Nondiabetic Influenza Vaccination</td>
</tr>
<tr>
<td>Pain Assessment</td>
</tr>
<tr>
<td>Ultrasound</td>
</tr>
</tbody>
</table>

* State and National Average Scores are unweighted.

- A dash (-) indicates that the facility was not eligible to receive a score on the measure during the measurement period.

**Minimum Total Performance Score:** 59 points

**Extraordinary Circumstance Exception Approved:** N/A

- **Total Performance Score Before Applicable Deductions:** 73 points
- **Reduction for Noncompliance with Feasibility Study and/or Pilot Validation Study:** 0 points
- **Total Performance Score:** 73 points
- **Total Payment Reduction:** No Reduction

Submit a Clarification Question
A facility can submit as many clarification questions as desired.

To submit a Clarification question, click the down arrow beside Quality Programs, and then select End-Stage Renal Disease Quality Reporting System from the drop down list.
Click Inquiry under the ESRD Applications list.
The Inquiry Dashboard is the first screen displayed and provides an overview of the QIP Preview Period.
To submit a clarification question, click the Create Clarification Question button.
Clarification Question Screen

Click the down arrow to the right of the Facility field.
Select Facility

Select the desired Facility from the drop down list.
If the clarification question pertains to all facilities under your scope, click the Systemic Clarification check box.
When CMS responds to your clarification question, an email will be sent to the email address listed in the Email Address for Response Notification field. If you are not ready to complete the clarification question, click the Save as Draft button.
The Inquiry Dashboard shows the Clarification Question is in a Draft Status. When you are ready to complete the Clarification Question, click the ID Number.
Clarification Question and Attachment Submission

Complete the Subject and Clarification Question fields, attach any supporting material and click Submit.
Click **Yes** when the Confirmation screen displays.
Open Status

The Inquiry Dashboard shows the Clarification Question in an Open Status.
Submit a Formal Inquiry
Click Create Formal Inquiry

A facility can only submit one Formal Inquiry question. To submit a Formal Inquiry, click the Create Formal Inquiry button.
Select the Facility and enter the Email Address for Response Notification.
If the Formal Inquiry is not yet ready to be submitted, click the Save as draft button.
Formal Inquiry in a Draft Status

The Inquiry Dashboard shows the Formal Inquiry is in a Draft Status. When you are ready to complete the Formal Inquiry, click the ID Number.
Complete the Formal Inquiry fields, attachments, and then click the My Facility Manager has approved this Formal Inquiry checkbox prior to submitting the Formal Inquiry.
Submit Formal Inquiry

Click the Submit button
Formal Inquiry Confirmation

Click Yes, Submit when the confirmation screen displays.
One Clarification and One Formal Inquiry

The Dashboard displays one Clarification Question with an Open Status and one Formal Inquiry with an Open Status.
Accessing the Quick Start Guide

To access a pdf of the Quick Start Guide, go to the QualityNet.org web site and hover over the ESRD Facilities tab.
Accessing the Quick Start Guide

Click ESRD Quality Incentive Program (QIP) in the drop-down list.
Click the ESRD QIP PY 2020 Facility Quick Start Guide, PDF link in the left-hand column.
Questions?

QualityNet Help Desk – (866)288-8912

ESRD QIP Questions and Answers –
https://cms-ocsq.custhelp.com/app/homeesrdqip/p/960

CRAFT Inbox - craft@mycrownweb.org