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## In This Issue

- Introducing... CW Data Mgmt. Guidelines P.1
- Understanding CW Data Mgmt. Guidelines P.1
- Upcoming ESRD QIP Events P.2
- CROWNWeb Training Events P.2

### Web Resources

[CROWNWeb Help Me Form](#)



[MyCROWNWeb Website](#)

[CROWNWeb Data Management Guidelines](#)

[CROWNWeb Education](#)

[CMS Conditions for Coverage for ESRD Facilities](#)

[Manage Your QIMS Account](#)

[CROWNWeb Training Videos](#)

## Introducing... The CROWNWeb Data Management Guidelines

Currently, over 20,000 authorized representatives at more than 6,000 Medicare-certified dialysis facilities and transplantation centers use CROWNWeb to report data directly to CMS, and it is vital that all users understand and follow standardized information management processes when using CROWNWeb. With this in mind, in early 2015, CMS developed a set of guidelines that identify specific CROWNWeb tasks that support the **Monitoring, Measuring, and Managing** of facility and patient data. The **CROWNWeb Data Management Guidelines** support data submission requirements and CMS-recommended frequencies for data management. Tasks included in the Guidelines are not “new,” but are items that users are currently required to perform in CROWNWeb.



Click the image to the right to access a digital version of the Guidelines. Get a complete overview of how to access, understand, and utilize the Guidelines by clicking [here](#). The Guidelines go into effect January 2016.

## Understanding CROWNWeb Data Management Guidelines

The **CROWNWeb Data Management Guidelines** include tasks that are categorized as promoting data quality (Data Monitoring), contributing to data effectiveness (Data Measuring) or supporting data reliability (Data Managing). Each task includes key points that stress its importance, the recommended completion frequency, who is authorized to complete the noted task, and a “How To” link for step-by-step instructions. Furthermore, the last 3 pages of the Guidelines include a Task List for Tier 1, Tier 2, and Tier 3 CROWNWeb Data Managers. The Task Lists include all tasks to be completed by the identified Tier. When utilizing the Guidelines, users may tear out the Task List specific to their Tier work for easy access.

## Upcoming ESRD QIP Events

The ESRD Quality Incentive Program (QIP) group at CMS will be holding three upcoming events that are open to the community. ESRD Stakeholders are encouraged to attend the following meetings:

Event and Topic	Date	Registration Link
<b>CMS Quality Conference</b> ESRD Mini Plenary – ESRD QIP Measures and the Role of the ESRD Networks: Depression Screening and Mental Health Issues in the Clinic Setting	Dec. 1, 2015 5:00 – 6:30pm EST	<a href="http://www.qualitynetonline.com/index.html">http://www.qualitynetonline.com/index.html</a>
<b>National Provider Call</b> Accessing Your Facility's Payment Year 2016 Performance Score Reports and Performance Score Certificates	Dec. 9, 2015 2:30 – 3:30pm EST	<a href="http://www.eventsvc.com/blhetechnologies/register/af966eb5-571f-43ae-9af1-40a19f8a4602">http://www.eventsvc.com/blhetechnologies/register/af966eb5-571f-43ae-9af1-40a19f8a4602</a>
<b>National Provider Call</b> End-Stage Renal Disease Quality Incentive Program Payment Year 2019 Final Rule	Jan. 19, 2016 2:00 – 3:30pm EST	<a href="http://www.eventsvc.com/blhetechnologies/register/4957e5d0-5cab-4c09-a2f7-3496835b52c7">http://www.eventsvc.com/blhetechnologies/register/4957e5d0-5cab-4c09-a2f7-3496835b52c7</a>

### Upcoming Event

CROWNWeb Town  
Hall WebEx:  
December 17, 2015

## Facility Attestation and Patient Reporting Training

Each year, providers must utilize CROWNWeb to indicate if their facility is not eligible for specific components of the ESRD Quality Incentive Program (QIP). In support of Payment Year 2017, providers must attest that their facility is not eligible for the In Center Hemodialysis (ICH) Consumer Assessment of Healthcare Providers and Systems (CAHPS®) Survey. Furthermore, beginning in 2016, providers will utilize CROWNWeb to report patient Clinical Depression Screening and Pain Assessment details in support of Payment Year 2018. **Get an overview of how to complete Facility Attestation and Patient Reporting needs in CROWNWeb by registering to attend the December 17, 2015 [CROWNWeb Town Hall](#) event, and get detailed instructions by attending [What's New – CROWNWeb Reporting and Attestations Training](#) on January 7, 2016.**

## CROWNWeb 4.9 Training To Be Held in January 2016

In January 2016, CMS will release an updated version of CROWNWeb. CROWNWeb 4.9 will include at least one major enhancement that will change how users report vaccination data in CROWNWeb and an infrastructure update. **Register for ["What's New – CROWNWeb Reporting and Attestations Training"](#) to be held on January 7, 2016 for a complete overview of the system enhancements and updates to come.**

2 of 2