

February 2016

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Web Resources

[CROWNWeb Help Me Form](#)

HOW CAN WE HELP YOU TODAY?
Technical Support <small>✓ I know what the support is to do, but something in CROWNWeb isn't working the way it should.</small>
Training Support <small>✓ I don't know how to do something in CROWNWeb.</small>
Improving CROWNWeb <small>✓ I have an idea how to make CROWNWeb better.</small>
Other <small>✓ Something that doesn't fit in the three areas above.</small>

[MyCROWNWeb Website](#)

[CROWNWeb Data Management Guidelines](#)

[CROWNWeb Education](#)

[CMS Conditions for Coverage for ESRD Facilities](#)

[Manage Your QIMS Account](#)

[CROWNWeb Training Videos](#)

The CMS Corner: Importance of the CMS-2744 Survey

By: Janis Grady, Program Lead for CROWNWeb Communications, Division of Quality Measures, Center for Clinical Standards and Quality (CCSQ)

Each year, the Centers for Medicare & Medicaid Services (CMS) reviews treatment trends and the utilization of services provided by Medicare-certified dialysis providers and transplantation centers to determine national end stage renal disease (ESRD) treatment numbers. This critical information is obtained through the submission of the annual CMS-2744 ESRD Facility Survey. **The CMS-2744 form is the only Office of Management and Budget (OMB) approved survey of all dialysis facilities. Each spring, facility representatives use the CROWNWeb data-collection system to submit the prior year's facility-services data directly to CMS. Finalized Surveys are due to CMS this year on or before May 6, 2016.** Thank you for your continued support in helping to ensure CMS-2744 forms are submitted via CROWNWeb in a timely manner.

- Janis



Janis Grady

Before Completing Your CMS-2744 Forms

As noted above, the CMS-2744 form is completed via CROWNWeb. There are two types of CMS-2744 forms – CMS-2744A for dialysis facilities and CMS-2744B for transplantation centers. The form includes counts related to the number and types of patients treated by a facility during the previous calendar year. It also includes the number of in-center dialysis treatments performed as well as counts related to staffing. **Knowing that the CMS-2744 form includes this information, what is the first thing you need to do BEFORE attempting to submit the form via CROWNWeb?** A facility user should ensure all admits and discharges that occurred in 2015 are accurately recorded in CROWNWeb. The system pulls data from various screens to automatically populate fields on the CMS-2744 form. Data not entered in CROWNWeb will not be reflected on the form. Data clean-up should be performed so that patient counts in CROWNWeb reflect internal records; this will also reduce the number of potential CMS-2744 errors.



Completing the CMS-2744 in CROWNWeb

Facility representatives, ESRD Networks, and CMS are able to view CMS-2744 form statuses and obtain necessary information directly from CROWNWeb. The CROWNWeb system gathers initial data from the *Facility Details*, *Admit/Discharge*, *Treatment Summary*, and *Patient Attributes* screens to populate most of the CMS-2744 form. When completing the CMS-2744 in CROWNWeb, the form goes through many statuses – “DRAFT,” “FINAL,” “ACCEPTED” or “REJECTED,” and “FINALIZED”. Users are able to see a change in status the next time they access the *Form 2744* screen.

Find out more about CROWNWeb and the CMS-2744 form by registering for “[Completing the 2015 CMS-2744 Annual Facility Survey](#)” training.



Upcoming Event

CMS-2744 Training:
Session 1

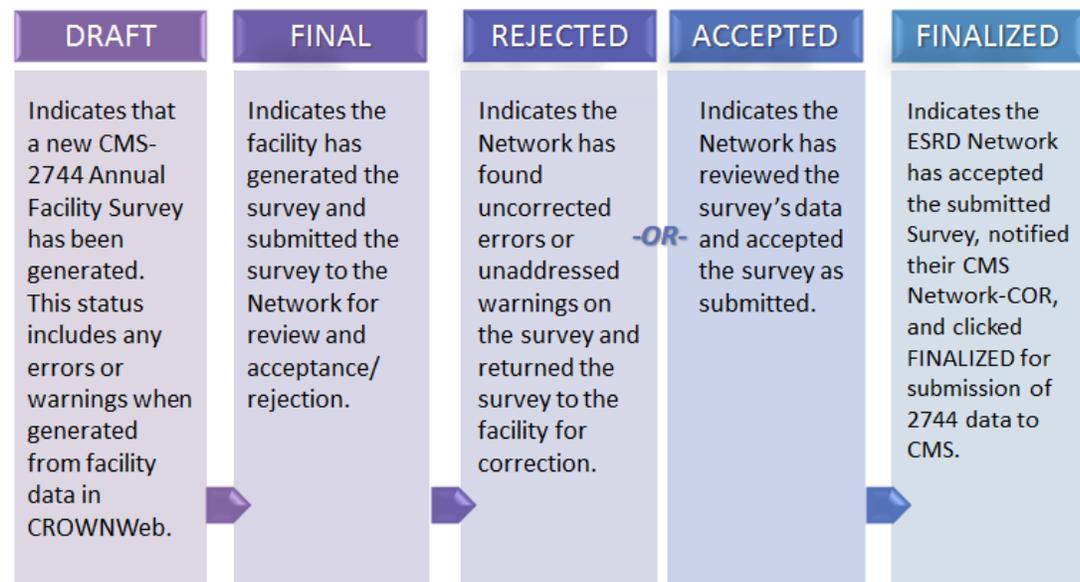
February 4, 2016
1pm EST-2pm EST

CMS-2744 Training:
Encore

March 2, 2016
2pm EST-3pm EST

CROWNWeb Town
Hall Webinar:
February 25, 2016
2pm EST-3pm EST

CMS-2744 Status Descriptions



Register for CROWNWeb and CMS-2744 Training

Join CMS and the CROWNWeb Outreach, Communication, and Training (OCT) team on [February 4, 2016](#) or [March 2, 2016](#) for “[Completing the 2015 CMS-2744 Annual Facility Survey](#)” training. During this informative webinar session, attendees will gain an understanding of:

- The purpose of the CMS-2744 form and how it impacts facilities
- How to complete the CMS-2744 form in CROWNWeb
- How to utilize built-in CMS-2744 reports to resolve errors

Click [here](#) to reserve your spot today!